KRISTUS DĀRZS LATVIAN HOME ANNUAL GENERAL MEETING

Wednesday May 29, 2024 - St. John's Latvian Lutheran Church

MINUTES OF THE MEETING

Meeting called to order at 7:15 pm. Karina Kirss reviewed basic instructions to site participants and zoom attendees, including how to forward motions, second a motion, ask questions, and the process for counting votes.
Imants Hausmanis began by welcoming all those attending.

1. **Opening Prayer**
   Opening prayer was read by Imants Karklins

2. **Delegate registration:**
   Alda Hans reports there are a total of 26 participants. 20 are registered voting delegates.
   No new organizations have joined, no organizations have ceased activity since the last AGM.

3. **AGM facilitation elections**
   The Board recommends the following Members to facilitate the AGM today:
   AGM Chair
   Motion by Valda Berzins that Imants Hausmanis be chair
   Seconded by Baiba Zarins
   Carried
   AGM Secretary
   Motion by Imants Hausmanis that Andris Smits be secretary
   Seconded by Valda Berzins
   Carried
   Vote scrutineers
   Motion by Imants Hausmanis that Darius Baginskis, Alda Hans and Mara Berzins act as voting scrutineers
   Seconded by Baiba Zarins
   Carried

4. **Review and approval of AGM agenda**
   Resolution: To accept the Agenda
   Moved: by Valda Berzins
   Seconded: Karina Kirss
   Carried

5. **Review and approval of previous AGM minutes**
   No changes to the Minutes were requested.
   Resolution: To accept the 2023 Kristus Darzs Latvian Home Annual General Meeting Minutes as published.
   Moved: by Arnis Markitants

Seconded: Craig Frederick
Carried.

6. Business Arising from previous AGM minutes

Regarding the Ministry's new not-for-profit Act: both the Home Board and the Foundation Board must be in compliance with the Ontario Not-For-Profit Corporations Act by October 19th, 2024. Legal assistance has been secure to work through the process. The Membership will be informed of the outcome once all is finalized.

7. Board and sub-committee reports

Imants Hausmanis reviewed the Board's priorities for 2024/2025:

(a) Building maintenance and infrastructure (earmarking donations for specific items)
(b) Resident quality of care and quality of living
(c) Staff education and support
(d) Redevelopment – the redevelopment committee and both Boards (Home and Foundation), continued to pursue clarity and Ministry direction regarding the Home's future beyond December 31, 2025, when the license for Home expires.

Imants Hausmanis referred to the reports posted on the KD website.
Inese Pogule noted where KD currently stands in the license renewal process.
Gita Kinstlers outlined where the Home currently stands in the redevelopment process. Imants Hausmanis reiterated the current challenges with an older building.

Resolution: To accept the reports as presented.
Moved: by Auseklis Zakis
Seconded: Baiba Zarins
Carried

8. Executive Director and Medical Director reports.

Inese Pogule highlighted two items from her report.
The Mission Statement was re-written as the Ministry directed all resident cultural needs must be met, hence the wording needed to reflect that.
While the building is getting older and regular maintenance costs keep rising, the Home's responsibility is still to the current residents and their quality of life. Monies can't be flipped between different funding envelopes, and that creates ongoing challenges.
Inese thanked the residents' families for their support and thanked the Board members from both Boards for their efforts to keep KD operating smoothly.
Inese invited questions from the delegates. There were no questions.
Imants Hausmanis. noted medical director's report is available on the website.
Imants invited questions from delegates. There were no questions

Resolution: To accept the report of the Executive Director and Medical Director as presented.
Moved: by Valda Berzins
Seconded: Karina Kirss
Carried

9. Finance and Auditor's report.
A new Auditor has been engaged – Akler Browning. Due to the change in auditors, audit planning began late March/April. Financial statements will be presented to the Board in June.
A question was raised why was there a change and auditor why no summary is available at this time. Karina Kirss explained the Board sought to have more detailed statements, which they struggled to receive with the previous auditor. The search for an auditor knowledgeable with Long Term Care facilities took time. Once a new auditor was secured, there was insufficient time to prepare a meaningful report for an AGM in May.

10. Appointment of auditor for 2024
Resolution: The KDLH AGM authorize the Home Board to select the external auditors for the Kristus Darzs Latvian Home for 2024, and to pay fair remuneration for the services rendered.
Moved: by Ansis Laucis
Seconded: Auseklis Zakis
Carried

11. Supervisory Committee report
The Supervisory Committee was asked to comment on the change in auditor.
Imants Karklins explained that previously, there were challenges with reporting detail and timelines. KD anticipates eliminating prior concerns with the new auditor.

Resolution: to accept the Supervisory Committee Report
Moved: Valda Berzins
Seconded: Baiba Zarins
Carried

12. Election of new Board and Supervisory Committee members
A question was asked regarding becoming a Board member. Karina Kirss explained there is an application form available on the KD website. Interested individuals are welcome to submit their application for Board review.

The Nominations Committee recommends the following candidate to the Board:
Darius Baginskis – 3 year term (new)
Tammy Johns – 3 year term (new)
Ligita Welsh – 3 year term (renewal)
Andris Smits – 3 year term (renewal)
Imants Hausmanis – 3 year term (renewal)
There are no other candidates
Motion: to elect the recommended candidates
Moved: by Auseklis Zakis
Seconded: Baiba Zarins
Carried

The nominations Committee recommends the following candidate for the Supervisory Committee:

Karina Kirss – 3 year term (new)

Imants Karklins noted there is one vacancy available for the Supervisory Committee and invited any attendees to apply. There were no other candidates.
Motion: to elect the recommended candidate
Moved: by Valda Berzins
Seconded: Craig Frederick
Carried

13. Further Business / Q & A

Imants Hausmanis asked the Delegates if there were any questions or comments.

A question addressed redevelopment. Eriks Eglite noted there is a joint committee between both Boards looking at the issues.

Karina Kirss noted there is a declining Latvian population at KD, however, regulatory requirements dictate how residents are placed in a Home. Regardless we are committed to redevelopment of KD.

Imants Hausmanis assured delegates we are well on our way at meeting the new ONCA requirements.

Imants Hausmanis also noted KD is looking into other funding opportunities. Karina Kirss commented there has been a decline in donations combined with challenges of securing the funding that would be necessary to proceed with a redevelopment.

14. Meeting Adjournment

Resolution: That the Annual General Meeting be closed.
Moved: by Arnis Markitants
Seconded: Auseklis Zakis
Carried
The Annual General Meeting was adjourned at 8:25 p.m.

The Kristus Darzs Latvian Foundation Annual General Meeting to commence after a short break.

Imants Hausmanis	Andris Smits
Chair	Secretary