



# KRISTUS DĀRZS LATVIAN HOME ANNUAL GENERAL MEETING

Wednesday June 8, 2022 - Zoom Conference Call

## MINUTES OF THE MEETING

Karina Kirss (Chair of KD Latvian Home) introduced herself, greeted everyone on behalf of the Board of Directors, and opened the meeting at 7:00 pm.

Karina reviewed general housekeeping items as well as the process for voting in this zoom conference.

### 1. Opening Prayer

Opening prayer was read by Imants Karklins

### 2. Delegate registration:

Liene Kirss and Jesika Steprans report there are a total of 30 participants. 16 are registered voting delegates.

Organizations that have suspended activity: Dizdancis

No new organizations have joined.

### 3. AGM facilitation elections

The Board recommends the following Members to facilitate the AGM today:

Karina Kirss	AGM Chair
Andris Smits	AGM Secretary
Imants Hausmanis	Vote scrutineer
Jesika Steprans	Vote scrutineer
Liene Kiršs	Vote scrutineer

Resolution to accept the recommendations.

**Moved:** by Elita Petersons

**Seconded:** Inaudible

**Carried**

### 4. Review and approval of AGM agenda

**Resolution:** To accept the Agenda

**Moved:** by Elita Petersons

**Seconded:** Auseklis Zakis

**Carried**

### 5. Review and approval of previous AGM minutes

No changes to the Minutes were requested.

**Resolution:** To accept the 2021 Kristus Darzs Latvian Home Annual General Meeting Minutes as published.

**Moved:** by Gunta Reynolds

**Seconded:** Auseklis Zakis  
**Carried.**

## **6. Business Arising from previous AGM minutes**

Karina Kirss noted there are vacancies for the Board of Directors. Invitations for interested individuals have been posted on social media platforms in hopes of attracting new candidates.

Matters pertaining to changes in the Long Term Health Care Act have not been finalized. Gunta Reynolds commented information may be available through Carters Professional Corporation (specialists in not-for-profit law). Imants Karklins commented issues pertaining to long term have been resolved at the Federal level, but not yet Provincially.

## **7. Board and sub-committee reports**

Karina Kirss referred to the reports posted on the KD website and invited any questions from the delegates. There were no questions.

As Chair, Karina continued with an overview of the past year at KD. The challenges came in many forms: COVID, limited funding, lack of staff resources and decreased donations. The priorities for 2022 have been identified as follows:

- The Home will assess the state of capital equipment and other operational needs
- The Quality of Care committee will look at services to enhance resident social interactions and strive to provide meaningful activities
- Redevelopment – do we need to revisit the requirements? Finances have changed and earlier estimates are no longer applicable

Karina Kirss invited questions from the delegates. None were raised.

**Resolution:** To accept the reports as presented.

**Moved:** by Gunta Reynolds

**Seconded:** Ingrid Zemitis

**Carried**

## **8. Executive Director and Medical Director reports.**

Inese Pogule provided reflections from report.

During the course of the pandemic, the interventions required to maintain safety for residents, staff and visitors came at a very high cost. Resident isolation took a toll on their mental and physical health; daily workload took a toll on staff. The front line staff worked under tremendous pressure, but what tends to be overlooked is the additional strain this had on management as well.

Inese thanked the residents' families for their support and thanked the Board members for their efforts to keep KD operating smoothly.

Inese invited questions from the delegates. There were no questions.

The medical director's report is available on the website.

**Resolution:** To accept the report of the Executive Director and Medical Director as presented.

**Moved:** by Raimonds Rutitis

**Seconded:** Auseklis Zakis

**Carried**

## **9. Rebuild update**

Karina Kirss explained the focus on redevelopment will be re-initiated during 2022/2023. The original proposal submitted to the Ministry in 2020 received no response. It is expected new opportunities to re-submit proposals will be forthcoming.

## **10. Finance and Auditor's report/presentation**

Karina Kirss introduced our Auditor, Glenn Dennis.

Glenn presented the Auditors report and provided a brief overview of the Audited Financial Statements included with the AGM materials provided to all Delegates. He advised that the reports are prepared by the Home and audited by him. Glenn highlighted key points on the Statement of Financial Position, Statement of Operations and Statement of Net Assets.

Glenn Dennis invited questions from the Delegates. None were raised.

## **11. Supervisory Committee report**

Imants Karklins stated the auditor's report has been reviewed and it is found to be proper and concise.

**Resolution:** to accept the Supervisory Committee Report

**Moved:** by Ingrid Zemitis

**Seconded:** Elita Petersons

**Carried**

## **12. Approval of Auditor's report**

**Resolution:** The Financial Report for 2021, as presented, to be accepted.

**Moved:** by Gunta Reynolds

**Seconded:** Elita Petersons

**Carried**

## **13. Appointment of auditor for 2022**

**Resolution:** The KDLH AGM authorize the Home Board to select the external auditors for the Kristus Darzs Latvian Home for 2022, and to pay fair remuneration for the services rendered.

**Moved:** by Ingrid Zemitis

**Seconded:** Ansis Laucis

**Carried**

## **14. Election of new Board and Supervisory Committee members**

Karina Kirss advises the term for Aris Pakalns has ended and he will be leaving the Board. However, Aris will continue to participate within the Building and Property Committee. Karina thanked Aris for his contributions.

This year there are six vacancies within the KDLH Board of Directors.

The Nominations Committee recommends the following candidate to the Board:  
Liene Kirss – 3 year term (renewal)

There are no other candidates

The Nominations Committee recommends the following candidate to the Supervisory Committee:

Imants Karklins – 3 year term (renewal)

There are no other candidates

**Motion:** to elect the recommended candidates

**Moved:** by Ansis Laucis

**Seconded:** Auseklis Zakis

**Carried**

There are no further nominations.

**Motion:** to close the nominations

**Moved:** by Elita Petersons

**Seconded:** Auseklis Zakis

**Carried**

#### 15. Further Business / Q & A

Karina Kirss asked the Delegates if there were any questions or comments.

Irena Zvagulis inquired what percentage of KD residents are Latvian. Inese Pogule responded they are at 52%.

No additional questions raised.

#### 16. Meeting Adjournment

**Resolution:** That the Annual General Meeting be closed.

**Moved:** by Ingrid Zemitis

**Seconded:** Resident of KD

**Carried**

The Annual General Meeting was adjourned at 8.04 p.m.

The Kristus Darzs Latvian Foundation Annual General Meeting to commence after a five-minute break.

---

Karina Kirss  
Chair

---

Andris Smits  
Secretary